REQUIRED SOURCES

Module 3

Required Sources Overview

- Defense Automated Printing Services (DAPS)
- Priority of Mandatory Sources
- Order of Precedence
  - Agency Inventories
  - NIB/NISH
  - Wholesale Supply Sources
    - DLA
    - GSA
    - DoD E-Mall
  - Commercial Sources includes UNICOR

Defense Automated Printing Services (DAPS)

- All printing requests are to be processed by DAPS
- Printing requests that can not be performed due to workload, time or ability may be processed commercially once a waiver is obtained

Priority of Mandatory Sources

- The Cardholder will screen the sources in order of precedence
- The priority of sources is dictated by the Federal Acquisition Regulation (FAR), Part 8 titled “Required Sources of Supplies and Services”, Subpart 8.001.

Order Of Precedence of Mandatory Sources When Purchasing

- Government required sources
  1. Agency inventories (Base Supply)
  2. Excess from other agencies
  3. NIB/NISH
  4. Wholesale Supply Sources (GSA, DLA)
- Commercial Sources (last resort)

Agency Inventories

- The activity’s inventories may consist of office supplies maintained in a Self Service Supply Center, or excess items maintained by the local supply community.

JWOD Program

- The Javits-Wagner-O'Day (JWOD) Program was established by Congress in 1971 to increase employment and training opportunities for people who are blind or have other severe disabilities. Under the JWOD program, Federal agencies are required to buy commodities and services furnished by not-for-profit agencies employing individuals trained under the program.
- Two non-profit agencies
  - National Industries for the Blind (NIB)
  - National Industries for the Severely Handicapped (NISH)

JWOD Program (cont'd)

- JWOD items are available to Government activities through GSA, the Defense Logistics Agency, or specific contractors. Items include office supplies, medical supplies, plastics, textiles, some services and industrial products such as paints and cleaners. Cardholders must use catalogs or another credible resource to determine which items are produced by NIB/NISH. In accordance with statute, you must purchase NIB/NISH if the required items are reasonably available - even if items are less expensive at a local commercial source.

Types of Products/Services

- **Products:**
  - **Writing Instruments**
  - **Business Cards**
  - **Paper Products**
  - **Military Unique Items**
  - **Recycled Diskettes**
  - **Cleaning Products**
- **Services:**
  - **Janitorial/Custodial**
  - **Document Scanning**
  - **Web site Maintenance**
  - **Grounds Maintenance**
  - **Mailroom Operations**
  - **Computer Electronics Recycling**
  - **Administrative Services**

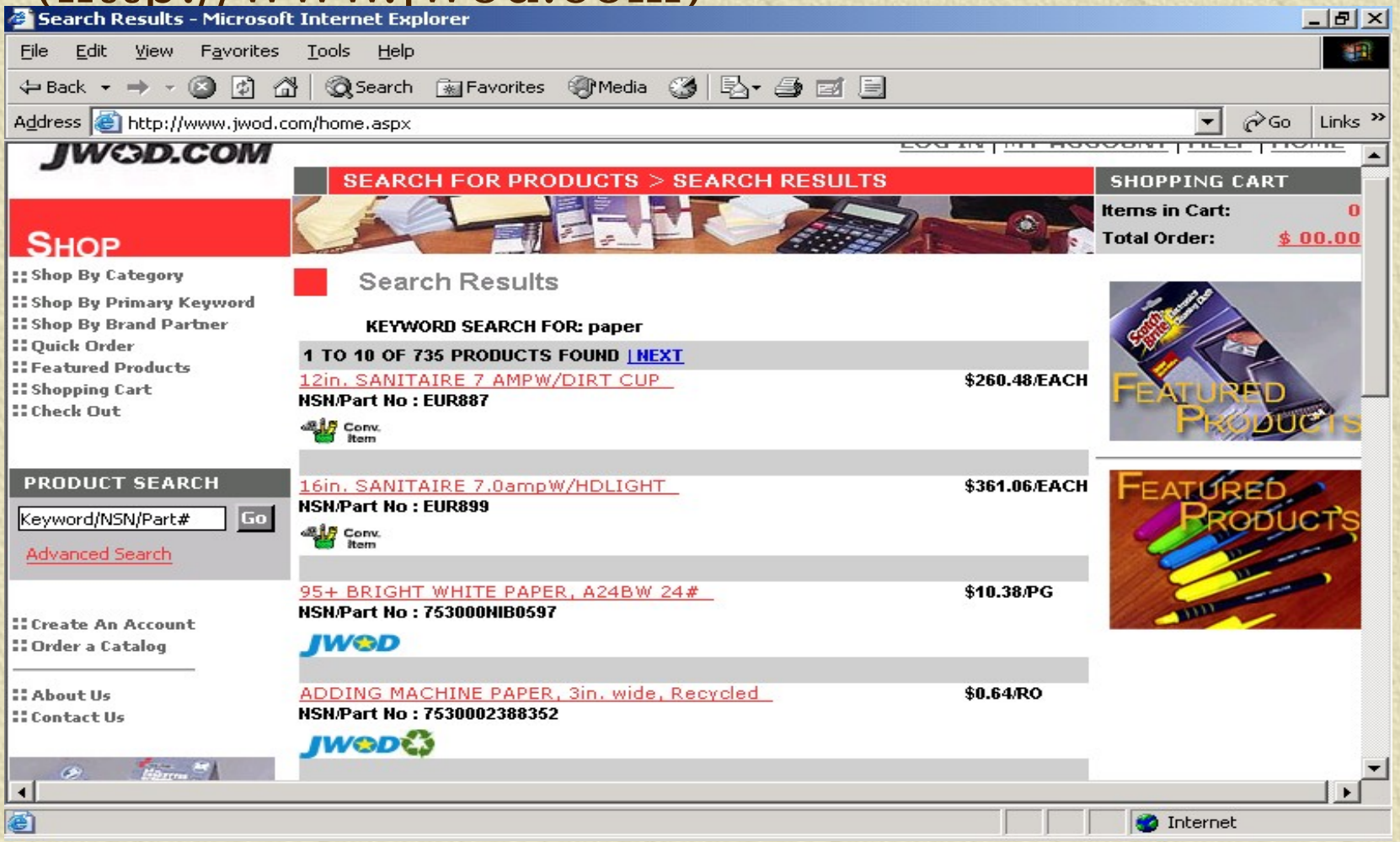
Acquiring JWOD Products and Services

- **Internet**
  - **http://www.jwod.com**
  - **https://www.gsaadvantage.gov**
  - **http://dodemall.dla.mil**
- **Phone/Fax**
  - **Federal Supply Schedule**
  - **GSA**
  - **DLA Depot Systems**
  - **Authorized commercial vendors**
- **A listing of approved vendors may be viewed at**

http://www.jwod.gov/distributors

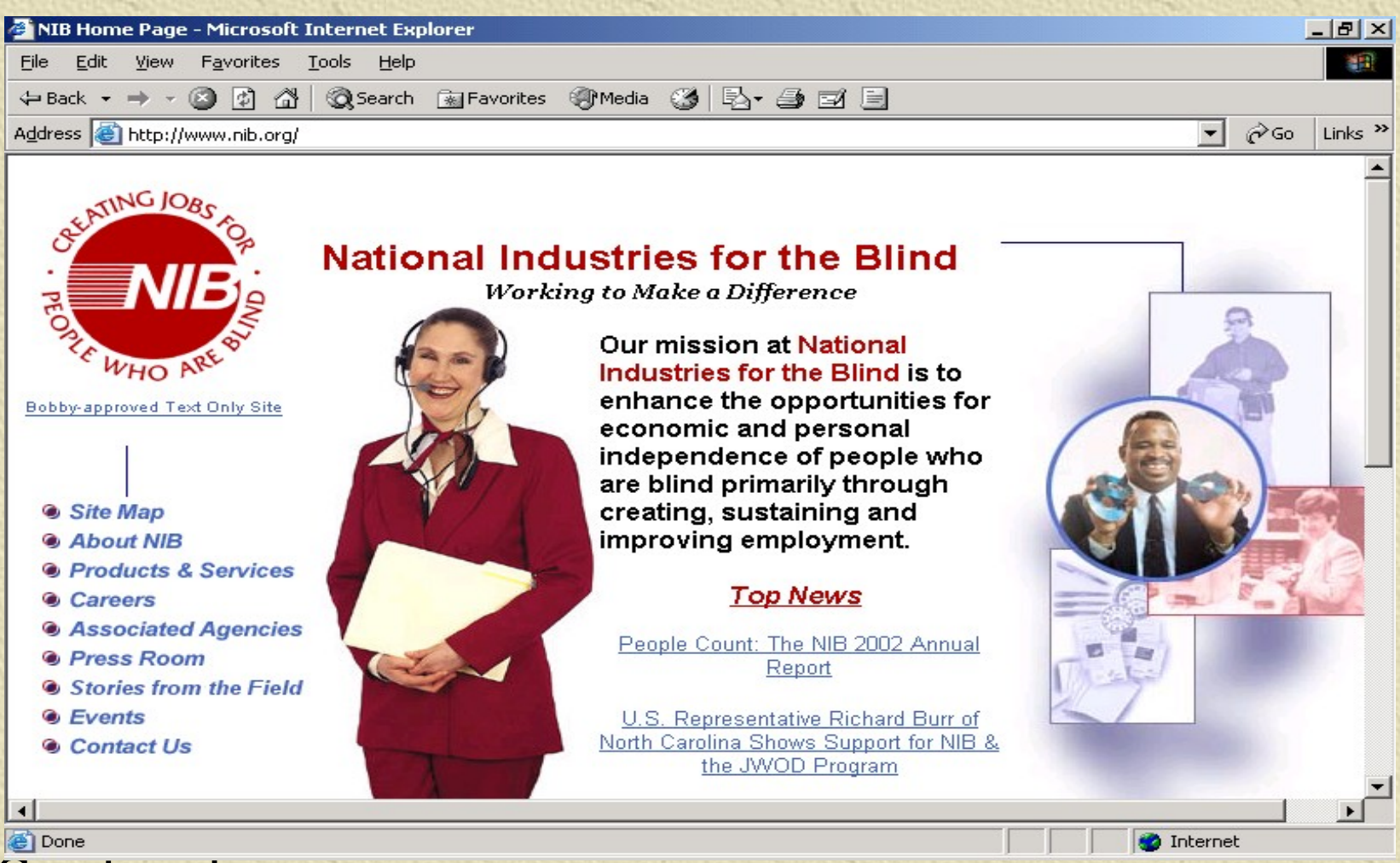
Source of Assistance

JWOD Program (cont'd) (http://www.jwod.com)



Source of Assistance (cont'd)

National Industries for the Blind Program (http://www.nib.org)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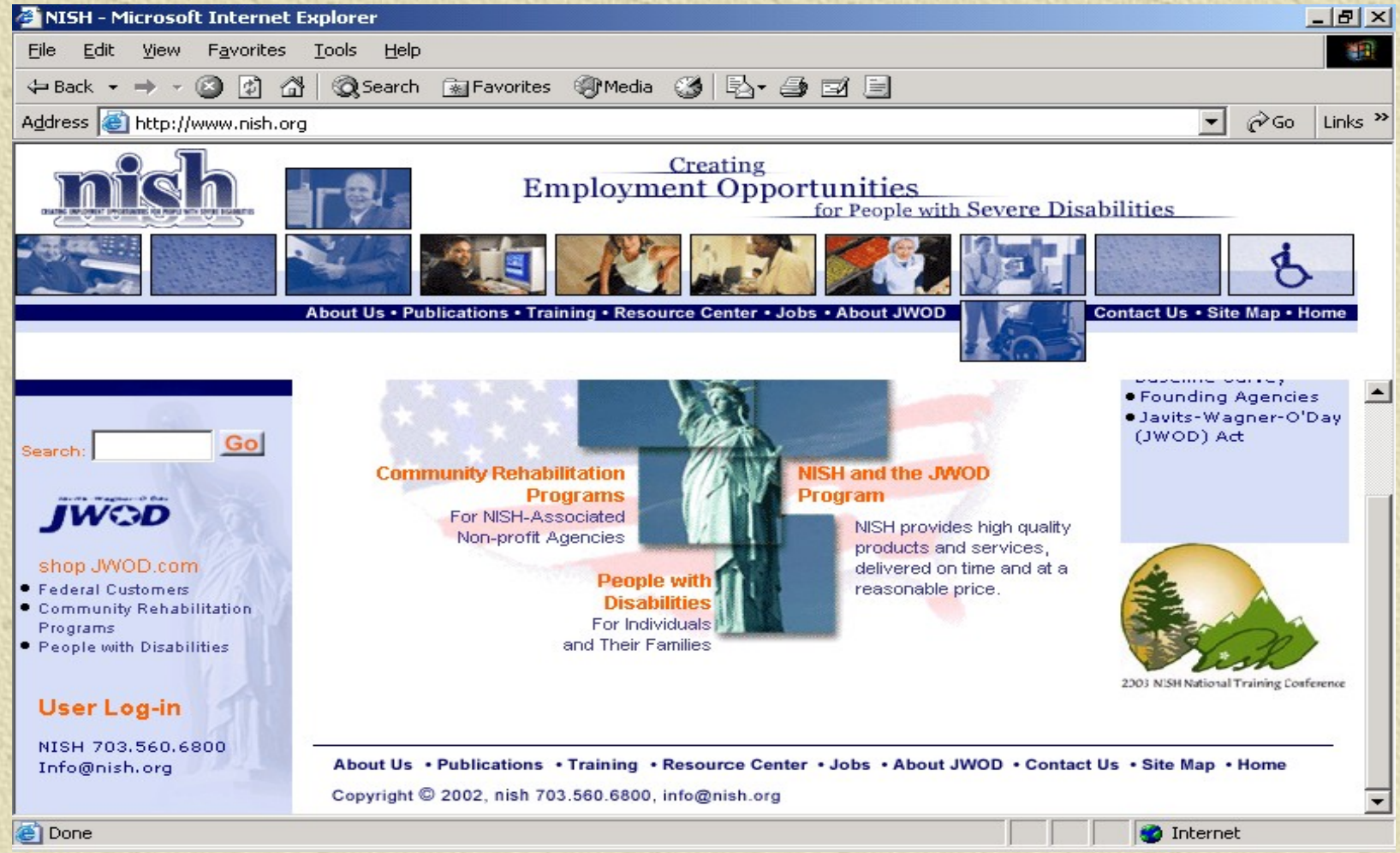
CREATING JOBS FOR PEOPLE WHO ARE BLIND
NIB
Bobby-approved Text Only Site
Site Map
About NIB
Products & Services
Careers
Associated Agencies
Press Room
Stories from the Field
Events
Contact Us
National Industries for the Blind
Working to Make a Difference
Our mission at National Industries for the Blind is to enhance the opportunities for economic and personal independence of people who are blind primarily through creating, sustaining and improving employment.
Top News
People Count: The NIB 2002 Annual Report
U.S. Representative Richard Burr of North Carolina Shows Support for NIB & the JWOD Program
Done
Internet

Source of Assistance (cont'd)

National Industries for the Severely Handicapped Program (http://www.nish.org)


NISH - Microsoft Internet Explorer
File Edit View Favorites Tools Help
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Address http://www.nish.org
Go Links
nish
Creating
Employment Opportunities
for People with Severe Disabilities
About Us • Publications • Training • Resource Center • Jobs • About JWOD
Contact Us • Site Map • Home
Search: Go
JWOD
shop JWOD.com
Federal Customers
Community Rehabilitation Programs
People with Disabilities
User Log-in
NISH 703.560.6800
Info@nish.org
Community Rehabilitation Programs
For NISH-Associated Non-profit Agencies
People with Disabilities
For Individuals and Their Families
NISH and the JWOD Program
NISH provides high quality products and services, delivered on time and at a reasonable price.
Founding Agencies
Javits-Wagner-O'Day (JWOD) Act
2003 NISH National Training Conference
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Copyright © 2002, nish 703.560.6800, info@nish.org
Done
Internet

Acquiring JWOD Products and Services (cont'd)

- Exceptions to buying NIB/NISH require approval from JWOD committee
- Must be purchased from authorized distributors-listed on www.jwod.gov (information center) specifically www.jwod.gov/distributors
  - Commercial office supply distributors
  - Government distributors (GSA and JWOD)
  - Hardware and janitorial suppliers
- Must buy from NIB/NISH REGARDLESS of price

Acquiring JWOD Products and Services (cont'd)

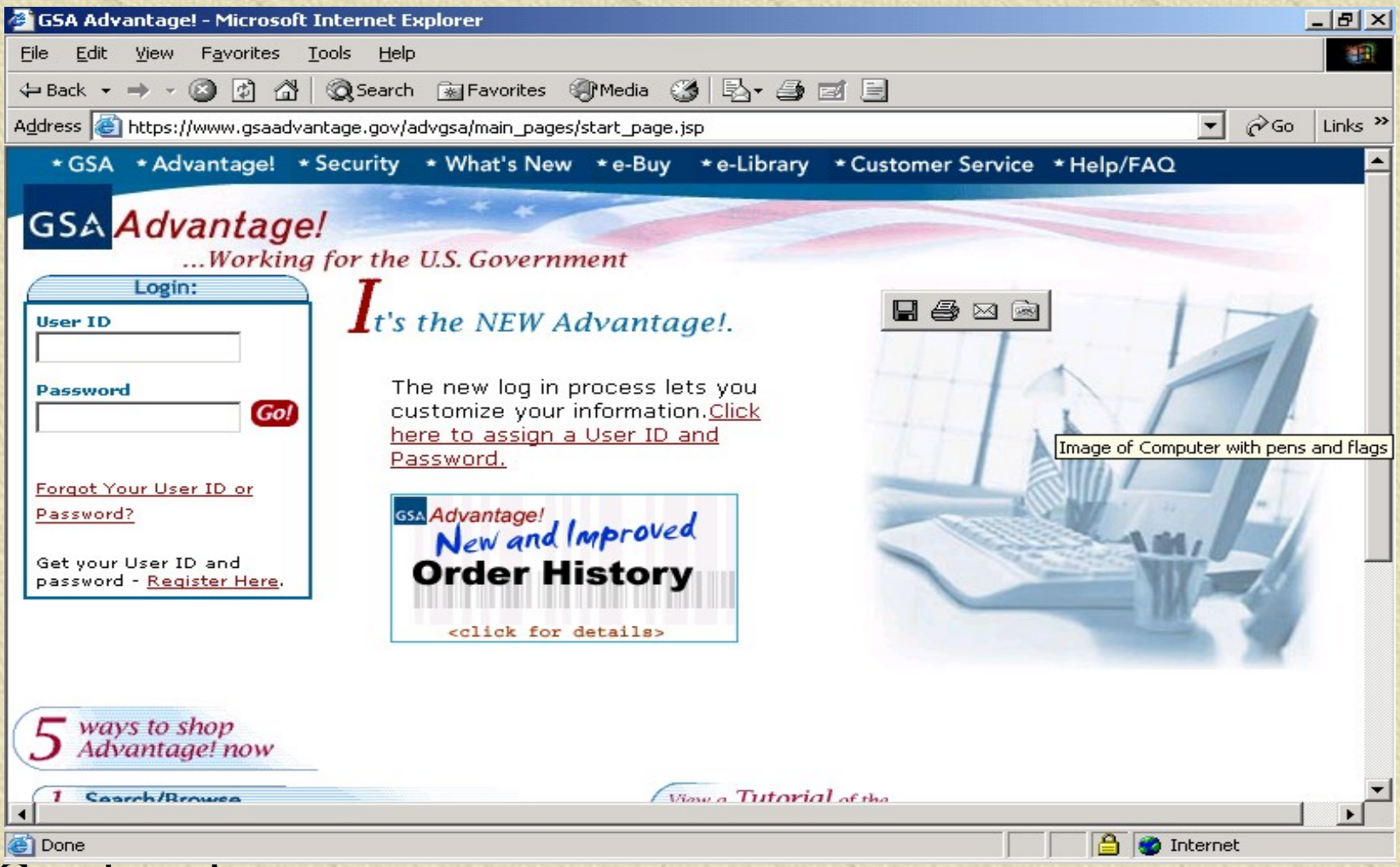
- The purchase of JWOD products and services is REQUIRED BY LAW and is MANDATORY!
- If JWOD does not make a comparable product to support your requirement, you may buy elsewhere
- Otherwise, you MUST buy JWOD products – IT'S THE LAW!!!

Wholesale Supply Sources

September

Sources of Assistance

GSA Advantage (http://www.gsaadvantage.gov)


GSA Advantage! - Microsoft Internet Explorer
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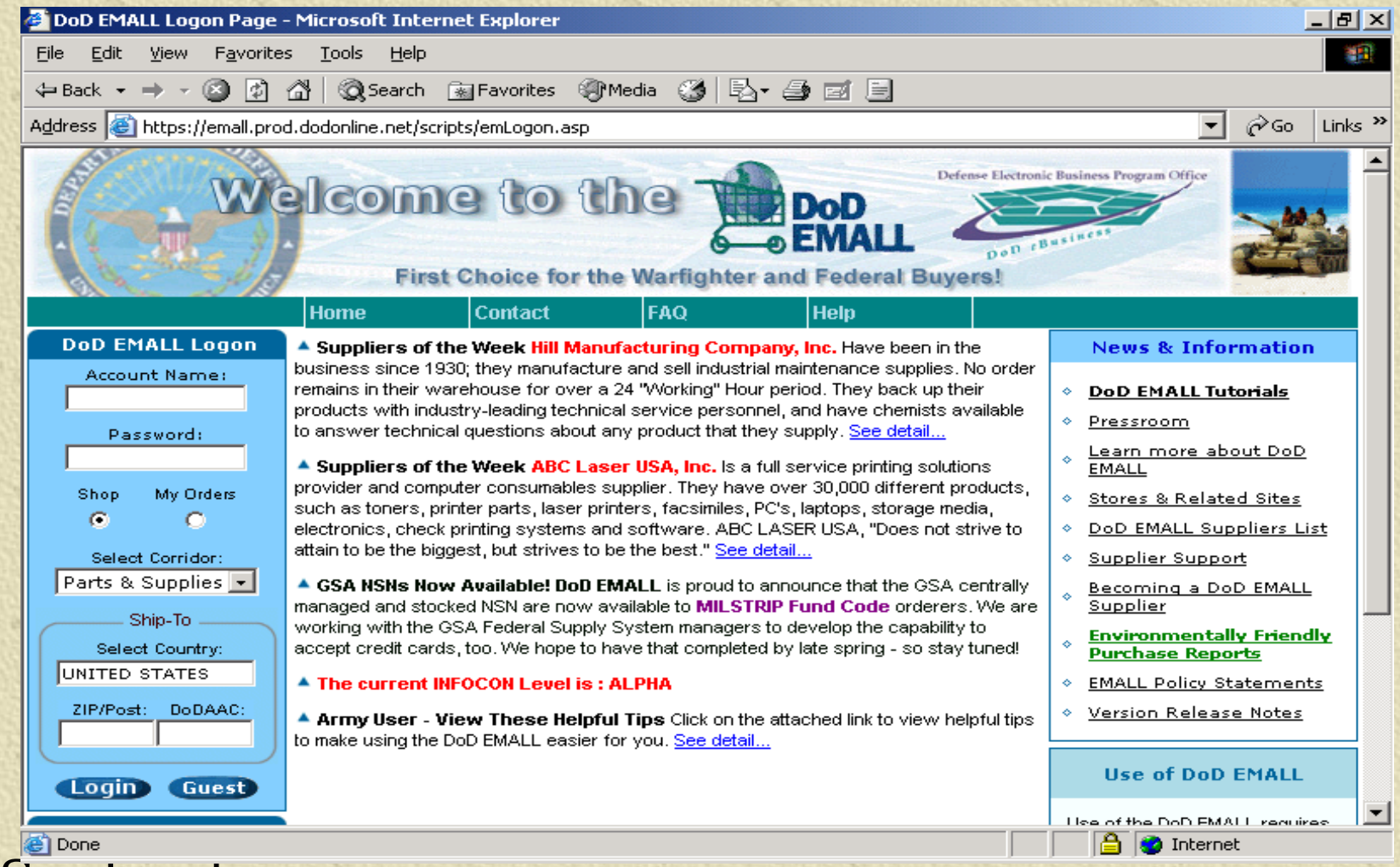
Address https://www.gsaadvantage.gov/advgsa/main_pages/start_page.jsp
Go Links
* GSA * Advantage! * Security * What's New * e-Buy * e-Library * Customer Service * Help/FAQ
GSA Advantage!
...Working for the U.S. Government
Login:
User ID
Password
Go!
Forgot Your User ID or Password?
Get your User ID and password - Register Here.
It's the NEW Advantage!.
The new log in process lets you customize your information. Click here to assign a User ID and Password.
GSA Advantage! New and Improved Order History
<click for details>
Image of Computer with pens and flags
5 ways to shop Advantage! now
Done
Internet

Sources of Assistance (cont'd)

DoD E-Mall (http://www.dodemall.dla.mil)


DoD EMALL Logon Page - Microsoft Internet Explorer
File Edit View Favorites Tools Help
Back Search Favorites Media
Address https://emall.prod.dodonline.net/scripts/emLogon.asp
Go Links
Welcome to the DoD EMALL
Defense Electronic Business Program Office
First Choice for the Warfighter and Federal Buyers!
Home Contact FAQ Help
DoD EMALL Logon
Account Name:
Password:
Shop My Orders
Select Corridor:
Parts & Supplies
Ship-To
Select Country:
UNITED STATES
ZIP/Post: DoDAAC:
Login Guest
Suppliers of the Week Hill Manufacturing Company, Inc. Have been in the business since 1930; they manufacture and sell industrial maintenance supplies. No order remains in their warehouse for over a 24 "Working" Hour period. They back up their products with industry-leading technical service personnel, and have chemists available to answer technical questions about any product that they supply. See detail...
Suppliers of the Week ABC Laser USA, Inc. Is a full service printing solutions provider and computer consumables supplier. They have over 30,000 different products, such as toners, printer parts, laser printers, facsimiles, PC's, laptops, storage media, electronics, check printing systems and software. ABC LASER USA, "Does not strive to attain to be the biggest, but strives to be the best." See detail...
GSA NSNs Now Available! DoD EMALL is proud to announce that the GSA centrally managed and stocked NSN are now available to MILSTRIP Fund Code orderers. We are working with the GSA Federal Supply System managers to develop the capability to accept credit cards, too. We hope to have that completed by late spring - so stay tuned!
The current INFOCON Level is : ALPHA
Army User - View These Helpful Tips Click on the attached link to view helpful tips to make using the DoD EMALL easier for you. See detail...
News & Information
DoD EMALL Tutorials
Pressroom
Learn more about DoD EMALL
Stores & Related Sites
DoD EMALL Suppliers List
Supplier Support
Becoming a DoD EMALL Supplier
Environmentally Friendly Purchase Reports
EMALL Policy Statements
Version Release Notes
Use of DoD EMALL
Done
Internet

Commercial Sources (Last Resort)

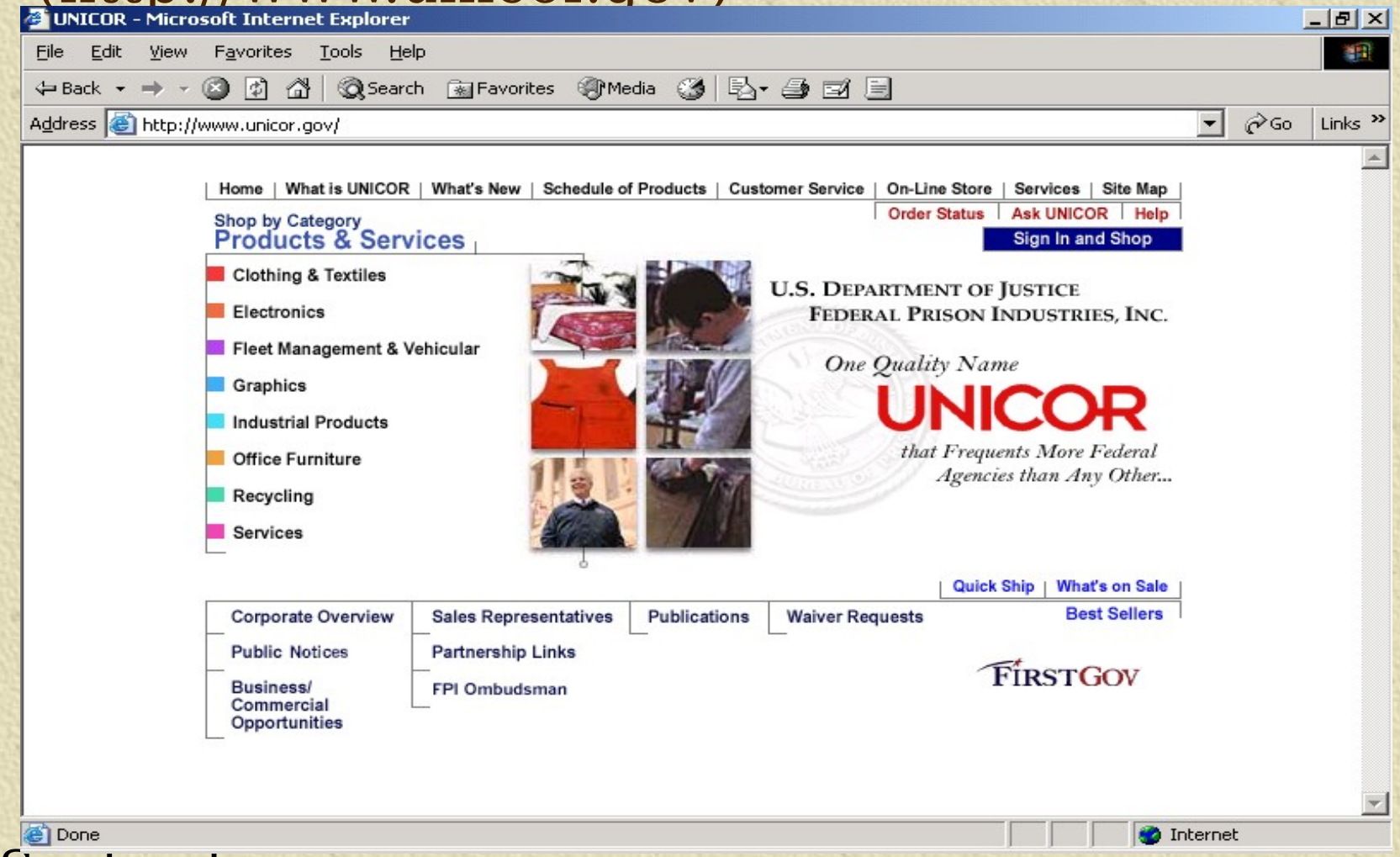
September

Federal Prison Industries (UNICOR)

- As of May 2003, the law mandating 100% use of UNICOR was rescinded.
- Any furniture purchase below $2,500 is not required to use UNICOR as a source.
- Any furniture purchase over $2,500, UNICOR must be one of three sources used for price reasonableness.
- A waiver to purchase elsewhere is no longer required.

Source of Assistance

Federal Prison Industries (UNICOR) (cont'd) (http://www.unicor.gov)



Purchases from AAFES, NAFI and TSI (TekStar Inc.)

- These sources are not mandatory or preferred in any respect
- Should be considered after applying good judgment and considered “best value”

Required Sources Summary

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Module Quiz

- What is the required source for all government printing requirements?
- What is the legislative program that mandates the purchase of products manufactured by NIB/NISH?
- What is the name of the website that can help cardholders find products that are on GSA schedule?

Module Quiz

- Can a merchant/vendor that you may consider to be a commercial source also be on a GSA schedule?